



## PRODUCTION ASSISTANT DIRECTOR

DIRECT REPORT: PRODUCTIONS DIRECTOR

**70%**

Oversee the production requirements of weekend campus ministry

Oversee the scheduling, training, assignment, and encouragement of campus Production volunteers

**15%**

Assist in the stage design for ALL HDC campus main venues.

**10%**

Assist in the acquisition and maintenance of A/V/L equipment.

**5%**

Participate in general duties:

- Staff meetings/retreats
- Staff training events